



Definitions & Tools

Automatic Uploads

An automatic upload of employee-related information greatly reduces the time required to set up a company.

Breaks & Lunch

System makes a distinction between a lunch and a break.

Configuration Tool

Online configuration tools simplify implementation so your staff can begin using the system sooner.

Employee Self-Service

Employee's can view their timesheet, edit their password, and if given rights, edit their timesheet.

Feedback Tool

In addition to help desk access, an automated feedback tool ensures a timely response is received to questions about system setup and usage.

Guarantee Rules

Allows system to guarantee employee a certain number of hours either per shift, per day or per week.

Hardware Options

Compatible with various external data collection terminals.

Historical Data

System design removes the need to 'archive' information. Current data and historical data is available with a single query.

Holidays

Allows system to determine whether an employee is eligible for holiday pay and also pay premiums for hours worked on a holiday.

Job Costing

Provides three labor buckets; under each bucket an unlimited list can be created. Cost centers are non-relational and are independent lists.

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Open Architecture

Accommodates complicated pay rules; settings can also be easily disabled to simplify usage.

Overtime

Allows hours over a certain limit to be paid under a certain pay category.

Pay Rules

Allows you to configure up to five employee types that follow different sets of rules from the rules engine (i.e. hourly, salaried, union, non-union, temp, etc.)

Pay Categories

Provides 30 pay categories that may be edited (i.e. 10 work, 10 time off, and 10 extra pay)

Rounding

Allows punches or total time to be rounded based on a company's needs.

Sensitive Compartmented Information Facility (SCIF)

Facility where data is stored. One of the only commercially available data centers built to the Department of Defense (DOD) standards.

Shifts

Allows specific hours worked to be paid at a premium based on a day of week, time off day, or other special circumstances.

Software Utility

An easy-to-use software utility seamlessly exchanges data with other systems such as Payroll, HRIS, and ERP without the need for technical resources

System Backup

Redundant data storage and frequent offsite system backups ensure data is not lost in the event of an emergency.

Time Collection Overview

Shows exceptions like number of missed punches.

Time Zones

Allows for one global time zone or for a time zone to be individually assigned.

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